

Agenda	Discussion Summary	Action/Decision
<b>1. Welcome and Call Meeting to Order</b> <b>Jackie McDougall</b>	Welcome and call to order at 7:10 pm.	
<b>2. Approval of Minutes</b> <b>Jackie McDougall</b>	January 2019 minutes approved.	
<b>3. Approval of Agenda</b> <b>Jackie McDougall</b>	February 25, 2019 agenda approved.	
<b>4. President Report</b> <b>Jackie McDougall</b>	<ul style="list-style-type: none"> <li>- Student Council of Calgary Academy (SCOCA) Logo presented.</li> <li>- Thanks to Lindsay for help with the development of the new logo.</li> </ul>	
<b>5. Volunteer Report</b> <b>Carolyn Whitelaw</b> <b>Shannyn deKruyff</b>	<ul style="list-style-type: none"> <li>- The dinner provided for teachers during Parent-Teachers interviews was a big success and greatly appreciated by the teachers.</li> <li>- One more dinner is planned in the future.</li> <li>- A Volunteer Tea in May is planned to thank all volunteers</li> <li>- We now have more than 40 volunteers. Applications are accepted on an ongoing basis.</li> <li>- A call will be sent out for Scribes for March exams and for High School exams the end of May.</li> </ul>	
<b>6. Student Council President's Report</b> <b>Khobe Clarke</b>	No Report from Student Council President	
<b>7. Calgary Academy Board Chairman,</b> <b>Gary Purcell</b>	<ul style="list-style-type: none"> <li>- Thank you to all the volunteers, SCOCA Executive and to Dr. Greg Bass for his leadership.</li> <li>- Description of the Organization for the Headwaters Learning Group: 3 Boards, with the same board members, which includes the CA Society, Headwater Learning Foundation and Headwater Learning Solution</li> <li>- There is a substructure of three Board Committees: Facilities Enhancement Committee, Finance &amp; Audit Committee, Human Resources &amp; Governance Committee</li> <li>- There are 8 Directors on the Board, and they meet five or more times per year.</li> </ul>	
<b>8. President and CEO Report</b> <b>Dr. Gregg Bass</b>	<ul style="list-style-type: none"> <li>- Thanks to all the Board, Staff and Volunteers who are committed to the school and the children.</li> <li>- Thanks to the Student Council for their Leadership and will be attending National Conferences.</li> <li>- On March 6, 2019, there will be a celebration to</li> </ul>	

	<p>commemorate the 1<sup>st</sup> Anniversary of CA's Strategic Plan. There will be a showcase of Year One Strategies, to display what has been done to date. This is open to all parents, teachers and students.</p> <ul style="list-style-type: none"> <li>- Brief review of the Four Goals outlined in the Strategic Plan</li> </ul>	
<b>9. Principal's Report Tim Carlson</b>	<ul style="list-style-type: none"> <li>- Integrated Studies Expo Wednesday February 27th</li> <li>- Kindergarten Open House Wednesday February 27th</li> <li>- The Admissions Office has had more than 100 new applications for 2019-2020 school year; 30 new students have registered to date.</li> <li>- Prospective student tours are being conducted regularly.</li> <li>- The school calendar will be developed two years in advance, allowing families to better plan their time. There will be standardization for Christmas and Spring break, Parent/Teacher Interviews will be changed to Fridays, and there will be allowance for more Professional Learning Days to better support teaching excellence.</li> </ul>	
<b>10. Facility Advancements Jessica Richmond (Director)</b>	<ul style="list-style-type: none"> <li>- Working to facilitate fundraising and considering future planning.</li> <li>- Provided background as to the work of the Facilities Design Committee and the Stakeholder Engagement process.</li> <li>- Presentation of the Master Plan, which allows for increased student enrollment, increased security, accessibility and flexibility within classrooms</li> <li>- Emphasis for the need of natural light, "Maker Spaces" to accommodate Integrative Studies programs, "Nodal" gathering spaces and 21<sup>st</sup> Century classroom furniture.</li> <li>- Attendees broke into small groups to discuss the Master Plan and to provide their input as to what component would be the highest priority to institute.</li> </ul>	
<b>11. Meeting Adjournment and Next Meeting</b>	<ul style="list-style-type: none"> <li>- Adjournment at 8:15 pm</li> <li>- Next meeting May 13, 2019 with AGM and Election of new executive.</li> </ul>	