

Agenda	Discussion Summary	Action/Decision
1. Welcome and Call Meeting to Order Jackie McDougall	Welcome and call to order at 7:10. Thank you to everyone for attending this meeting of the Calgary Academy School Council.	
2. Approval of Minutes Jackie McDougall	September 17, 2018 minutes approved.	
3. Approval of Agenda Jackie McDougall	Agenda for October 15, 2018 approved.	Agendas are available on the CA website approx. 1 week prior to meetings.
4. President Report Jackie McDougall	<p>Thank you to the Stakeholder Engagement Committee for coming up with the acronym for the School Council of Calgary Academy - SCOCA. This is more than the “Parent Arm” of the Calgary Academy community. The Calgary Academy Board of Directors is supportive of SCOCA, and through liaison with Tim Carlson, they will have a presence at meetings and will give reports, likely in February and May.</p> <p>The School Council Executive team has met a couple of times since the beginning of the year and reviewed many emails. The initial focus has been on STRUCTURE and PURPOSE. At the first meeting, the bylaws of the School Council were reviewed. Now, the focus will be on purpose.</p> <p>Some possible initiatives that would be appropriate for this School Council:</p> <ol style="list-style-type: none"> 1. Ensure good communication through a short blog on the CA website and added to the Parent Newsletter, which is emailed out towards the end of each month. 2. Establish a volunteer base, which has been initiated. There are several ways for parents to be involved in a volunteer role, depending on time, interests and availability. Thanks to very dedicated volunteers who came out for a snowy Terry Fox Run. 3. Launch a Staff Recognition Committee to thank the teachers and staff at CA, who make an enormous difference in the lives of our children. This Committee could organize a “Treat Day,” perhaps once a month, where some food could be brought into the teacher’s lounge for them to enjoy. This will be an opportunity for volunteers to get involved. There are 140 teachers and support staff here at CA, so many volunteers will be needed to get this initiative going. 4. Arrange for inspirational speakers to talk to the students at CA. Past speakers include: Rick Hansen, “The Man in Motion,” who raised awareness of persons with disabilities with his cross-country wheelchair fundraiser; Alvin Law, a motivational 	<p>Refer to the bylaws posted on the CA website.</p> <p>Refer to the blog on the CA website.</p> <p>If you know of or could facilitate an inspirational speaker, contact the Council Executive.</p>

	<p>speaker, radio broadcaster and musician, who was born without arms; and Marc and Craig Kielburger, who are two brother humanitarians and the founders of an altruistic movement, "We Day." These speakers motivate our students to strive to become their best selves. Currently, there are no speakers identified. Perhaps parents have some inspirational or motivational stories that could be shared with the students; or parents know of individuals who would be good candidates to speak to students to encourage them to be the best they can be, from academic, citizenship and social awareness points of view.</p>	
5. Principal's Report Tim Carlson	<p>New Website</p> <ul style="list-style-type: none"> • Brand new website, which meets the information needs of current and interested families • Thank you to Christine Talukdar and Lindsey and Meredith for developing <p>September</p> <ul style="list-style-type: none"> • Busy month engaging students through testing (to identify best levels), retreats and day excursions, and families through the fall event and IPP interviews • Grade 9 trip to Vancouver and Squamish was fantastic, with kids enjoying several activities <p>Upcoming Events and Reporting:</p> <ul style="list-style-type: none"> • Moving from 4 to 2 report cards this year, in February in June • Will continue to meet with parents in November, February and April as usual; this will keep families well informed • Opened PowerSchool portal for High School families last year to keep current with student progress; will add Jr. High School families on November 1. Exploring for use in Elementary (different structure) <p>Tuition and Kindergarten</p> <ul style="list-style-type: none"> • The Board has approved a modest 5% increase to Collegiate tuition to assist with greater student needs, including accessing psychological services, remedial help and small class sizes where possible in high school • For the third year, Academy tuition will be held at the current rate • Bussing cost will be shared with families who currently use this service • Tours for next year's start have begun; thanks to CA families for sharing information about the school with friends (word of mouth endorsement) • A new collegiate kindergarten has been approved for next year, in addition to our collegiate grade 1 class, which was added this year. This kindergarten program 	<p>Contact CA with questions or suggestions related to the website.</p> <p>Information will be shared with families through coming newsletters and the website.</p>

	<p>requires approval from AB Education, but it is expected. Tuition will likely be at a collegiate level. A waitlist will be initiated for next September.</p> <p>Emergency Preparedness</p> <ul style="list-style-type: none"> • Staff have received training and protocols have been refined so that the school can respond to emergencies such as fires, intruders, and environmental disasters; Hour Zero, an international organization, was hired to help with preparations. • Swift K-12 system will communicate potential problems and alerts to parents via texts, emails or voicemails • School closures will be communicated through social media and local radio stations <p>Student Council</p> <ul style="list-style-type: none"> • Student Leadership is very important • Jr. High Leadership team met in Edmonton for We Day to learn how to give back to local, national and international communities • High School elections took place, and Khobe Clarke in grade 12 is this year's President; either he or the VP will join future meetings to provide updates on their work <p>Next Report</p> <ul style="list-style-type: none"> • Next report will include new feedback from AB Education on how the school is doing based on the AB Education Accountability Reporting Summary, which provides quantitative and qualitative results. 	
<p>6. Volunteer's Report</p> <p>Shannyn de Kruyff, Carolyn Whitelaw</p>	<p>Volunteer Database</p> <ul style="list-style-type: none"> • 28 parents have signed-up; the database has contact info • Recruitment is occurring through a sign-up sheet, now located at the front office, as well as direct contact from the volunteer coordinators <p>Volunteer Accessibility Process</p> <ul style="list-style-type: none"> • The volunteer coordinators will contact teacher reps and the Athletic Director to determine volunteer requests <p>Volunteer Welcome Letter</p> <ul style="list-style-type: none"> • Drafted and sent out to volunteer database on October 9 <p>Volunteer Orientation</p> <ul style="list-style-type: none"> • October 15 for all volunteers; presentation of expectations and guidelines; assistance with completion of application and confidentiality forms <p>Volunteer Handbook</p> <ul style="list-style-type: none"> • Drafted and submitted for approval 	<p>Last year's report from AB Education is on the CA website.</p> <p>First orientation on Oct. 15 from 6:30 to 7:00 pm.</p>

	<p>Police Check</p> <ul style="list-style-type: none"> Volunteers encouraged to enroll for this check; fee of \$15 per application <p>Volunteer Blog</p> <ul style="list-style-type: none"> Created as a school wide communication tool to share volunteer opportunities and recognition; first submission on October 5 	Check-out the Volunteer Blog; link included in newsletter.
7. Q&A, Upcoming Events and Adjournment Jackie McDougall	<ul style="list-style-type: none"> Question and answer session Introduction of Mr. Aaron Lane, the new President of Calgary Academy Parents Association, who hopes to work closely with SCOCA Next Meeting Date: November 19, 2018 Adjournment at 7:54 pm 	