



RE: Criminal Record and Vulnerable Sector Check (Calgary Academy Volunteers)

This letter is to acknowledge that _____ is completing the required Volunteer Application Criteria to volunteer with our school, Calgary Academy. Part of this criteria requires applicants to submit current **Criminal Record and Vulnerable Sector Check**.

We are providing this letter to applicants as we understand to that Volunteers can obtain a **Criminal Record and Vulnerable Sector Check** at a reduced expense.

Our details are:

Calgary Academy
1677 – 93 Street SW
Calgary, AB, T3H 0R3
403.686.6444

Please do not hesitate to contact me should you have any questions.

Sincerely,

Tracy Sullivan
Director of Physical Education
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